



First Federal Plaza

the new First Federal Plaza Conference Center

our state-of-the-art conference center turns your
business meetings into a competitive advantage



the center

Successful meetings and training sessions are important tools that help you build your business. At the First Federal Plaza Conference Center, we offer the most convenient, state-of-the-art facility in downtown Rochester. Fully equipped with the latest technology, our Conference Center allows you to maximize your productivity in meetings, during training, and in press conferences.

The First Federal Plaza Conference Center offers three available rooms in the main lobby of the building:

- Training Room: laid out in a classroom style, with seating for up to 36 people
- Two Conference Rooms: in the traditional conference room style, each with seating for up to 12 people

A complete selection of amenities is available to make your meeting more productive and enjoyable:

- Two breakout areas equipped with phones, modem lines, and data jacks
- Kitchen facilities (On-site catering is available)
- Private restrooms

- Plug-and-play Web capability with a 256K dedicated Internet connection
- 68 data jacks connect you to a pure Cisco network
- Data projector
- VCR, DVD/CD player
- Copier and fax machine
- Smart Board: a 72" interactive touchscreen white board
- Mobile AV cart makes the equipment available to all rooms

It's smart, simple, and cost-effective to hold a meeting in our new conference center. To reserve this premier business meeting space, call Jennifer Hessley, Property Manager, at 716-232-2330 today (or e-mail Jennifer@igordon.com).

Rooms are available free of charge to First Federal Plaza and Reynolds Arcade tenants. Rooms are available to non-tenants for a small fee. To cancel reservations, please give 72 hours' notice or room fees will be assessed (non-tenants only). Catering is handled by The Rochester Stock Exchange (716-428-2451). A \$100 security deposit is required for catered events not handled by The Rochester Stock Exchange.