



First Federal Plaza

the new First Federal Plaza Conference Center

two state-of-the-art conference rooms
and a cutting-edge training center



the rooms

We offer some of the most modern meeting and training facilities in the area, conveniently located in the heart of downtown Rochester. Make the most of your next meeting, conference, or training session with all that we have to offer:

2 Conference Rooms

- Conference-style seating
- Each seats up to 12 people
- Phones, modem lines, and dataports
- White board
- Adjustable lighting
- Credenza for coffee service

Training Center

- Classroom-style seating
- Seats up to 36 people
- Hard-wired power and dataports at each seat
- 73" x 96" motorized projection screen
- Phone and modem lines
- White board
- Adjustable lighting
- Presentation table

Breakout Areas

- 2 areas for small group conferencing, meetings, or training
- Phones, modem lines, and dataports

Kitchen

- Professional grade refrigerator
- Full-sized sink
- Counter space for serving
- On-site catering available

Restroom Facilities

- ADA compliant
- Men's and women's facilities contained within the center

It's smart, simple, and cost-effective to hold a meeting in our new conference center. To reserve this premier business meeting space, call Jennifer Hessley, Property Manager, at 716-232-2330 today (or e-mail Jennifer@igordon.com). Rooms are available free of charge to First Federal Plaza and Reynolds Arcade tenants. Rooms are available to non-tenants for a small fee. To cancel reservations, please give 72 hours' notice or room fees will be assessed (non-tenants only). Catering is handled by The Rochester Stock Exchange (716-428-2451). A \$100 security deposit is required for catered events not handled by The Rochester Stock Exchange.